

DEPARTMENT OF CIVIL ENGINEERING
INSTITUTE OF TECHNOLOGY
GURU GHASIDAS VISHWAVIDYALAYA
(University established under the central universities act, 25 of 2009)
KONI, BILASPUR, 495-009 [CHHATTISGARH]

Tender No.221/Civil Engg./IT/GGV

Date: 13-02-2014

LIMITED TENDER ENQUIRY

To

Registered Vendors of GGV, Bilaspur

Subject: Sealed quotation for "Various equipment" under the CSIR sanctioned Research Grant.

Dear Sir/Madam,

In context with the above subject, **sealed Offers (under two bid system)** as per the specifications mentioned in the formats (enclosed), are invited, on behalf of the Registrar, GGV, for the procurement of LAP Top, Printer, Shrinkage equipment for concrete and P3 Strain indicator & recorder under CSIR Research Grant [Ref No. 70(0069)/11/EMR-II, dt:11-01-2013) to Dr. M.Chakradhara Rao. Please send technical & financial bids in two separate duly sealed envelopes, the offer for the supply of the goods as detailed in the format (enclosed). Instruction and conditions of the bid is also enclosed for your perusal and needful. One Sealed envelope containing (technical & financial bids in two separate envelopes) must reach to ***"Dr.M.Chakradhara Rao, Project-PI, Office of the Head, Civil Engineering Department, Institute of Technology, Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur (C.G.)"*** latest by **03rd March 2014 at 5:00 pm** through **Registered / Speed post only**. The sealed envelope should be labeled as, quotation for "Equipment under CSIR Research grant- in Civil Engg". Timely and properly sealed Tenders will be opened on 4th March'2014.

For any query, please contact the Project PI on mail id: rao.chakradhar@gmail.com, contact no. +91 90395 22447.

Dr.M.Chakradhara Rao
Project-PI

TECHNICAL BID FORMAT

[Envelope No - 1]

To,
 Dr.M.Chakradhara Rao , PI of the Project & Associate Professor
 Dept. of Civil Engg., I.T., GGV, Koni, Bilaspur[C.G.]
 Sir,

I/we the undersigned is the registered vender of the GGV and is eligible to quote the offer. I/We hereby submit my technical bid along with the sealed financial bid for the supply of the goods/ equipments under limited tender enquiry. I/We fulfill all the conditions of the tender supplied vide tender no.221/Civil Engg./IT/GGV, Dated-13-02-2014. I/We are also submitting the signed copies of the instructions & tender conditions supplied by your good self without any alteration to it. I/we have read all the instructions and conditions and are acceptable to me/us.

Item No	Name of the Item with specifications (desired)	Offered Specification of the firm	Make/ Brand	Warranty/Guaranty period from date of installation
1	<p>Specifications for Laptop [preloaded- windows-7 professional]: 2.3 or 2.6 GHz 3rd gen intel core Processor: i5/i7 graphics card: 1GB Memory; Size: 15.6 inch min ;hard disk drive : 500GB/750 GB/1TB SRS surround sound; RAM: 4 GB/6 GB ; wireless mouse; Wireless Connectivity: Integrated wireless Intel 802.11 b/g/n, Integrated Blue tooth. Softwares preloaded: Recovery Manager; Support Assistant; Quicklaunch Buttons Software; Web browser; Power Assistant; Connection Manager; Wireless Assistant; ArcSoft Total Media Suite; Microsoft® Office Starter: reduced-functionality Word and Excel only, with advertising, no PowerPoint or Outlook. Buy Office 2010 to use the full-featured software; WinZip Basic; Evernote; Adobe® Flash; Skype-ready,22 PDF Complete Corporate Edition. power backup.: 4 hrs Minimum; 4 USB ports, 1LAN port, HDMI port, SATA port and another port for connecting to external video display devices like monitor or projector. ; Wi-Fi is a must. ; Preinstalled OS ; HD Web Cam ; LED-backlit HD anti-glare; Provided with leather carry case</p>			
2	<p>Printer: HP laserjet, A4 size, black, printing both sides manual/automatic</p>			
3	<p>Shrinkage Apparatus with moulds for concrete (Length comparator) Ref: ASTM C490/IS 4031/IS9459; Least count of dial gauge: 0.001/0.002mm x 12/25mm.(mechanical/digital) Size of Moulds: (75mm x 75mm x 285mm or 100mm x 100mm x 285mm) Load Cells: 10 kN, 20 kN, 50 kN, 100 kN, 200 kN, 500 kN</p>			
4	<p>Model P3 Strain Indicator and Recorder Four input channels • Direct reading LCD display; • On-board data storage • 0 to 2.5 VDC analog output ; • Quarter-, half-, and full-bridge circuits • Built-in bridge completion; • 120-, 350-, and 1000-ohm dummy gages • Automatic zero-balancing and calibration • Intuitive, menu-driven operations; • USB data link • Operation from keypad or PC; • Portable, lightweight, and rugged • Battery, USB, or line-voltage power; • Optional 10-pin transducer connectors</p>			
	(a) Name of the Firm with complete postal address	a		
	(b) Name of the Bank with Branch where the Account exist	b		
	(c) IFSC CODE	c		
	(d) ACCOUNT No	d		
	(e) PAN No	e		
	(f) VAT/TIN No (Required from the vendors belongs to CG)	f		
<p>Total no of pages (self attested) attached herewith in support of my/our bid .</p>				
<p>Seal & Signature of the bidder</p>				

DEPARTMENT OF CIVIL ENGINEERING, INSTITUTE OF TECHNOLOGY,GGV

Subject: Sealed quotation for "Various equipment" under the CSIR sanctioned Research Grant

Tender No.221/Civil Engg./IT/GGV

Date: 13-02-2014

FINANCIAL BID FORMAT

[Envelope No-2]

To,

Dr.M.Chakradhara Rao

PI of the Project & Associate Professor

Sir,

I/we the undersigned is the registered vender of the GGV and is eligible to quote the offer. I/We hereby quote our lowest offer for the supply of the goods/ equipments under limited tender enquiry. I/We fulfill all the conditions of the tender supplied vide tender no. no.221/Civil Engg./IT/GGV, Dated-13-02-2014. .Our rates are FOR department of Civil Engg., I.T., GGV, Bilaspur inclusive of all the charges as mentioned in the tender documents. I/we have read all the instructions and conditions and are acceptable to me/us. I have submitted the technical and financial bid without any alteration/deletion/addition in the formats, documents supplied by your good self. [Kindly mention 'NA' in front of the blank space, if the vendor do not wish to tender for any of the items]

Item .No	Offered Specification of the firm	Make / Brand	Price in INR [in Figure]	Price Quoted in INR [in words]	Extra Charges if any
1					
2					
3					
4					

Clarification / comment of the bidder (if any)

Seal & Signature of the bidder:

1. INSTRUCTIONS TO THE BIDDERS
UNDER LIMITED TENDER

1.1 Sealed bids are invited on behalf of the Registrar, GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR – 495009, Chhattisgarh, from the intending bidders for supply of the goods / stores / equipments / soft ware for the Department of Civil Engineering under CSIR research grant in the enquiry letter.

1.2 The bidders should quote their offer/rates in clear terms without ambiguity.

1.3 The rates should be quoted both in figures and words and legibly written without any over-writings. In case of any correction, the same must be attested by the bidder with full signature. However, no over-writing is permissible. Manufacturer's price-list, where applicable, should be submitted along with the bid.

1.4 In case of any discrepancy between the rates in figures and that in words, the rate in words will be accepted as correct.

1.5 The last date for receipt of the bid is marked in the enquiry. In case the above date is declared a holiday for GGV, Bilaspur, then the bids will be received up to the same schedule time on the next working day.

1.6 Bidder may contact the department via e-mail or in person (latest before 3 days from the scheduled last date of submitting the bid), for clarifying issues and doubts (if any), about the specification and other allied technical details regarding the supply of the equipment / machinery/ Software.

1.7 The bids are to be sent by the registered or speed post only, so as to reach the department before the last date of receipt.

1.8 The bidder may modify his bids before the last date appointed for receipt of the bids by sending an amendment to the bid. No bid shall be modified after the deadline for receipt of the bids.

1.9 Bids received after the deadline of receipt, shall not be taken into consideration.

1.10 Each bidder shall submit only one bid. A bidder, who submits more than one bid, shall be disqualified and considered non-responsive and the bidder shall be disqualified by the department of Civil Engg.

1.11 The bids shall be opened in the Department of Civil Engg. Office at the date and time given on the top of the document. The bidders may send their authorized representatives to attend the bid opening, if they so desire. In the event of the above bid opening date being declared holiday for the GGV, Bilaspur, the bids will be opened at the appointed time and place on the next working day.

1.12 The bidder has to sign in full at all pages of the bidding document.

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Seal & Signature of the bidder

2. CONDITIONS OF THE BID
UNDER LIMITED TENDER

2.1 The rates quoted should preferably be net, inclusive of all taxes and duties, packing, forwarding, freight, loading, unloading, Insurance, installation, calibration and all other incidental charges. In case these charges are quoted extra in addition to the quoted rates, the amount thereof must be specified.

2.2 Duties and Taxes are to be quoted separately. Any other rates thereof should be clearly indicated with reference to the relevant Acts and Rules. It may be noted that the University is exempted from paying Excise Duty vide Government Notification No. 10/97 dated 01.03.1997 [Registration No.: TU/V/RG-CDE(710)/2010, dated 19.01.2011]. The University is not authorized to issue C or D forms. CST and VAT may be charged at applicable rates.

2.3 The goods are required to be delivered at the Department of Civil Engg. of GGV, Bilaspur, and must be dispatched within the specified days in the purchase order, from the date of placement of the supply of order under the risk and arrangement of the bidder.

2.4 Offer validity period : The offer should hold good for a period of 30 days from the closing date of the tender. Any offer falling short of the validity period is liable for rejection. This may be extended for further 31st March'2014 by mutual consent.

2.5 Validity of licenses: Software's perpetual licensing price or policy (if any) shall be clearly mentioned.

2.6 Conditional discount, if any, offered by the bidder shall not be considered at the time of evaluation.

2.7 The goods offered should strictly conform to the specification and technical details mentioned in the formats.

2.8 The purchaser may like to conduct pre-dispatch inspection of goods, where applicable.

2.9 Period of guarantee/warranty, where applicable, should be specified in the bid.

2.10 The successful bidder has to furnish the Performance Security as the "security deposit" @ 10% of the order value, in the form of Account Payee Demand Draft, Fixed Deposit Receipts and/or unconditional Bank guarantee en-cashable on demand from the Registrar, GGV, Bilaspur, from a Commercial Bank with validity period of sixty days beyond the date of completion of all contractual obligations of supplier including guarantee/ warranty obligations. The Performance Security is to be furnished in favor of the Registrar, GGVV, Bilaspur, Chhattisgarh within twenty one days of intimation. Alternatively, fixed percentage of the cost of the stores as stated in the enquiry may be retained by the University in its Maintenance Fund towards performance security, which will be released six months after the completion of warranty period.

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Seal & Signature of the bidder :

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2.11 If the successful bidder, on receipt of the supply order, fails to execute the order within the stipulated period, in full or part, it will be open to the Registrar, GGV, Bilaspur to recover liquidated damage from the firm at the rate of 1 percent of the value of undelivered goods per month or part thereof, subject to a maximum of 5 percent of the value of undelivered goods. Alternatively, it will also be opened to the Registrar, to arrange procurement of the required goods from any other source at the risk and expenses of the bidder.

2.12 Installation and Commissioning: Free of cost at department of Civil Engg., GGV. The OEM must ensure timely installation of the complete unit with necessary support to the indenters, as per details in quotation/ PO.

2.13 The bidder has to furnish up to date VAT and Income Tax Clearance Certificate along with the bid.

2.14 Payment (100 percent) after VAT deduction as per rule will be made by NEFT/RTGS, normally within 30 days from the date of receipt of the goods in good condition or receipt of the bill, commissioning of the equipment to the satisfaction of the purchaser, all relevant certificates as applicable, whichever is later/latest.

2.15 In the event of any dispute arising out of the bid or from the resultant contract, the decision of the H'VC/Registrar, of GGV, Bilaspur Chhattisgarh shall be final.

2.16 The bid document/resultant contract will be interpreted under Indian Laws.

2.17 Please note LC will not be opened unless and until Letter of acknowledgement in original is received at GGV Bilaspur, directly from the principal (Even in case of firms having subsidiary office in India). The Indian agents are therefore advised to submit quotation after consultation with their respective principals). Authorized Distributors/Vendors must submit appropriate authorization certificate and letter from their OEMs, for participation in the said tender.

2.18 The following information must be clearly written in the technical Bid for RTGS / FUND TRANSFER:

(a) Name of the Firm with complete postal address (b) Name of the Bank with Branch where the Account exist
(c) IFSC CODE (d) ACCOUNT No (e) PAN No (f) VAT/TIN No (Required from the vendors of C.G.)

2.19 University is also ready to purchase the goods on "High Sea Sale Basis" agreement. In this, the university will provide all assistance to supplier and supplier will Import the goods on behalf of university and payment will be done in Rupees against delivery like Indigenous purchase.

Contd...

Seal & Signature of the bidder :

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2.20 The rates should be mentioned in figures as well as in words. Erasing / overwriting should be avoided/duly attested by the tenderer. Taxes, however, should be indicated separately. In case, nothing is mentioned, it will be assumed that all taxes are included in the rates quoted.

2.21 FORCE MAJEURE : Force Majeure will be accepted on adequate proof thereof.

2.22 The service engineer /mechanic/labour shall provide the service from 10.00 AM to 5.00PM on all working days when ever required by the purchaser of the university.

2.23 No commitment to accept lowest or any bid: University shall be under no obligation to accept the lowest or any other offer received in response to this tender notice and shall be entitled to reject any or all offers including those received late or incomplete offers without assigning any reason what so ever. University will not be obliged to meet and have discussion with any vendor, and or to listen to any representations

2.24 The PI of the project has all the rights reserved to select/ opt any particular standard brand/make , fulfilling the requirement of the project, irrespective of the price quoted, without assigning any reason thereof.

2.25 The university will not be entertain any request of the vendor, for the advance or part payment for the supply as per PO. The payment to the vendors shall be made only after the full supply/installation and demonstration to the satisfaction of the purchaser viz project PI on behalf of the Registrar, GGV.

2.26 The university reserves the right to accept or reject any quotation without assigning any reason thereof.

2.27 The tenderers are requested to visit the university website www.ggu.ac.in for any information/updates/corrigendum.

2.28 The PI of the project viz the purchaser of the university has all the rights reserved to relax any of the above conditions in favor of the university.

Seal & Signature of the bidder